

ILLINOIS BOARD OF HIGHER EDUCATION

Fiscal Year 2017 Budget Development Schedule

August 3, 2015

The IBHE will distribute submission guidelines and instructions for **historical RAMP, technical questions, the fiscal year 2017 operating and capital budget request tables, and program priority request (PPR) forms.**

September 28, 2015

RAMP – Historical Years. Illinois public universities should submit historical revenues, expenditures, and staffing levels by September 28th. This submission forms the basis of the required report to the Governor and General Assembly on public university revenues and expenditures from the previous fiscal year that is due by October 28th (Public Act 93-0228).

September – November 2015

Budget Overview Meetings. Following discussions with members of the Board of Higher Education to establish their initial budget priorities and themes to be emphasized in fiscal year 2017, members and staff of the Board of Higher Education will meet with institutional and agency leaders and constituents throughout the budget development process to build consensus on statewide and campus budget priorities and related strategic issues.

October 1, 2015

IMSA operating and capital budget requests are due to the Board of Higher Education by October 1st.

October 15, 2015

Operating and Capital Budget Requests. All other higher education institutions and agencies should submit their fiscal year 2017 operating and capital budget requests to the Board of Higher Education by October 15th. These requests should be the official requests approved by the institutions' Boards of Trustees (BOT). Operating and capital budget submissions will follow the same formats used in fiscal year 2016. If your BOT will formally approve the budget requests before October 31st, you should wait until BOT approval before forwarding the request to the Board of Higher Education. If approval will take place after October 31st, please submit, by October 15th, the request that will be acted on by the BOT and forward notification to Board of Higher Education staff once the BOT has officially adopted the budget.

Technical Questions. Board of Higher Education staff will submit technical questions to institutions in August based on historical data needs (e.g., salary increase and accumulated sick leave and vacation data), budget requests, and any emerging budget issues. Responses should be returned to BHE by October 15th.

November 2015*

Discussion Budget. Board staff will invite written feedback from higher education institutions and agencies on the programmatic priorities and decision rules reflected in the fiscal year 2017 discussion budget shortly after the conclusion of our Budget Overview meetings. Institutions or agencies may request an opportunity to discuss the fiscal year 2017 discussion budget with board staff at the Board of Higher Education's offices in Springfield or by teleconference.

December 2015*

BHE Recommendations. The Board of Higher Education will now consider staff budget recommendations at its December Board meeting moving forward. This ensures our relevancy in the budget process as the legislature convenes in January, and prior to the Governor's budget address and proposal in February.

** New deadlines established for this year - subject to change.*